



Request for Incident Report



Sacramento Metropolitan Fire District
2101 Hurley Way
Sacramento, CA 95825
Phone: (916) 566-4000

Incident Reports are available within ten (10) working days from the date the incident occurred. The cost of the report is \$5.00. We accept personal checks, business checks, certified checks or money orders only. Please include your Drivers License Number and Date of Birth if submitting a personal or business check. Payments should be made out to Sac Metro Fire District.

The report can be obtained by mailing this completed form with payment to the address above. It is also available for pick up by calling in advance to place your order.

Incident Type: ☐ Structure Fire ☐ Medical Response ☐ Vehicle Fire ☐ Other

Date of Incident: _____

Location of Incident: _____

Time of Incident: _____

Requestor's Name: _____

Requestor's Address: _____

Telephone Number: _____

☐ Will pick up report

☐ Please mail report to Requestor's Address

☐ Please mail report to: _____

** Reports relating to fire investigations of cause and origin may require a subpoena.

Internal Use Only

Incident Number: _____

Date Mailed: _____

By: _____

☐ Check #: _____